



required to work more than forty hours during a work week (Sunday through Saturday). Each department determines procedures regarding the advance assignment and approval of overtime hours. All hours in active pay status in excess of forty within a work week shall be paid at the rate of time and one-half the employee's regular rate of pay or in the form of compensatory time. The selection of compensatory time or overtime premium pay shall be determined by the employee's supervisor based on the operational needs of the department, unit, or college.

- (2) An employee may accumulate no more than