



3344-65-29 Debarment

- (A) Expectations of vendors. All vendors are expected to follow the policies, honor their bids and proposals, enter into any agreements in good faith, and perform their duties and obligations in accordance with any contract term.
- (B) Vendor non-compliance. If a vendor fails to comply with these expectations, the university will take necessary action to resolve the problem and protect the interests of the university. In addition to any available legal remedies, the university may debar a vendor from consideration for university purchases in accordance with this rule.
- (C) Causes for debarment. The senior vice president for business affairs and finance or designee (SVPBAF) may debar a vendor upon a finding based upon reasonable belief that the vendor has done any of the following:
 - (1) Abused the selection process by repeatedly withdrawing bids or proposals before purchase orders or contracts are issued or failing to accept orders based upon firm bids or proposals;
 - (2) Failed to substantially perform a contract according to its terms, conditions and specifications within specified time limits;
 - (3) Failed to cooperate in monitoring contract performance by refusing to provide information or documents required in a contract, or failed to respond to complaints;
 - (4) Attempted to influence a university employee or official to breach ethical conduct standards;
 - (5) Colluded to restrain competition by any means;
 - (6) Been convicted of a criminal offense related to the application for or performance of any public or private contract; or

(7) Acted in such a manner as to be debarred from participating in a contract with any governmental agency.

(D) Procedures for debarment.

(1) If purchasing services becomes aware that a vendor may have engaged in conduct that justifies debarment, it will gather appropriate information and prepare a report to the SVPBAF including its findings and recommendations.

(2) After reviewing the report from purchasing services, if the SVPBAF reasonably believes that grounds for debarment exist, the SVPBAF will provide the vendor a notice of debarment. The notice shall be sent in accordance with [TA1 0 0 1 474.1 7o6dor)-6(T

grounds do not exist for debarment, the SVPBAF shall so notify the vendor and to purchasing services.

- (E) Effect of debarment. During the period covered by the debarment any vendor, and any specifically named affiliate, officer, employee, or other individual or entity associated with the vendor who has been debarred shall be ineligible to do any of the following:
- (1) Be included on any vendor lists;
 - (2) Receive and submit bids or proposals issued by the university for the procurement of supplies and services;
 - (3) Be awarded a contract for supplies or services; and
 - (4) Participate in any business activities with the university.

Policy Name: Debarment.
Policy Number: 3344-65-29