

**MINUTES OF THE MEETING
OF THE FACULTY SENATE**

OCTOBER 16, 2013

PRESENT: Berlin Ray, Boboc, Delatte, Delgado, Doerder, Duffy, Ekelman, Geier, Genovese, Goodell, Gross, R. Henry, Hoffman, D. Jackson, Jayanti, Kalafatis, Karem, S. Kaufman, Kent, Kosteas, Krebs, Lehfeldt, J. Lieske, Little, Majette, Margolius, Marino, Robinson May, Meier, Nawalaniec, Niederriter, Resnick, Rickett, N. Sridhar, Steinberg, Talu, Visocky-O'Grady, Vogelsang-Coombs, J. G. Wilson, Wolf.

Artbauer, Berkman, C. Brown, Dumski, Fedor, J. Ford, Mageean, Sawicki.

ABSENT: Dixit, Fodor, G. Goodman, Gorla, M. D. Jones, Liggett, Rashidi, Welfel, Witmer-Rich.

Boise, M. Bond, Boychuk, Halasah, E. Hill, Karlsson, LeVine, Lock, Mazzola, S. McHenry, Novy, Parry, Sadlek, Spademan, Stoll, G. Thornton, Triplett, B. White, Zachariah, J. Zhu.

Senate President Joanne Goodell called the meeting to order at 3:08 P.M.

I. Approval of the Agenda for the October 16, 2013 Meeting

Senate President Joanne Goodell noted that the Agenda was revised and she hoped that everyone had received the revised version. She then asked for a motion to approve the Agenda. Senator Paul Doerder moved and Senator Jennifer Visocky-O'Grady seconded the motion and the revised Agenda was approved unanimously by voice vote.

II. Approval of the Minutes of the Meeting of May 1, 2013

Dr. Goodell noted that the next item is approval of the Minutes of the meeting of May 1, 2013 which were circulated to everyone via email. She asked if there were any amendments to the May Minutes. There were no

for approval was made, seconded and the Minutes of the meeting of May 1, 2013 were approved unanimously by voice vote.

III. Report of the Faculty Senate President

Senate President Goodell stated that this semester has been one of the busiest semesters she has ever had and it is almost impossible to believe that we are half way through. She said that she has yet to follow up on the use of the current online system for submitting the FAAR reports but she hopes to get back to that soon.

Dr. Goodell commented that since our last meeting, the focus of the 4 to 3 conversion of programs has been intense, with faculty across the university meeting and talking about these issues, to the exclusion of most everything else. The University Curriculum Committee chair, Bill Kostea, will report later on where we stand right now.

Dr. Goodell reported that last Friday, October 11, 2013, she had attended the Ohio Faculty0.20 0 TT1 1 Tf [(F) -0.2 (a) 0.2 (c).2 (c) Otting and

President Berkman commented on a few things taking place this weekend that are very exciting. We will have the Distinguished Alumni Awards on Friday night. As of yesterday, 453 people had indicated that they will attend the Distinguished Alumni Awards. They had to be moved to the Wolstein Center on the basketball court which is a

President Berkman stated that he will take questions later on and thanked everyone very much.

V. Report of the Provost and Chief Academic Officer

Provost Deirdre Mageean wanted to bring a couple of issues to Senate that people expressed concern about at the last Senate meeting – a couple of concerns around the hiring process and the timing and stated that Dr. Goodell has mentioned specifically concerns about the numbers and positions last year that failed. She stated that they released about forty positions, a combination of tenure track positions and lecturer positions this year and thus far, there are eleven we have not seen. Nothing has appeared in the Provost's Office yet. This is usually the preliminary step for getting these out. The Provost's Office turns these around in twenty-four hours and then they go through the usual, i.e., budget, human resources and diversity. She noted that those departments are spread across the university

and CLASS, and so there was an opportunity for them to offer some suggestions about some things that worked and some things that didn't work for that particular college and for what their faculty needed. So, that feedback is being provided to her. She added that it might be useful to have a few faculty who would then have a look at it with them because clearly we want something that works for everybody. The beauty of it is, of course, that it can be pre-populated; you don't even have to do all of the work with something that can be pre-populated for courses or teaching, etc. You can import and export from it from your existing curriculum vita. If it exists in Word or something like that, it can be constantly updated. She noted that the goal would really be to have everybody using this system. Dr. Mageean indicated that she was not sure if we can manage it completely with e(hi) 0.2 (s) -0u0 50 0 0 Tm42.00003 12 587.7599 767.76reh0.2 (m) 0.2 (. D).

this larger Academic Space Planning Committee. She noted that the Faculty Senate

now, she thought it would be appropriate, having just heard from the Provost about the

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Dr. Duffy noted that he was going to make a suggestion. De

Senator Beth Ekelman stated that she did her department's space inventory last year; they did labs, research space, office space, every space; it was more than just classrooms.

Ms. Stimple commented that the Registrar's Office walked through academic space, classroom space and lab space.

Professor Ekelman stated that the Architects' Office sent the inventory.

Dr. Goodell wondered why Dr. Ekelman got the inventory last year but perhaps not the year before.

Dr. Ekelman replied that she does the inventory yearly and she did it last year because that was her job.

Vice Provost Teresa LaGrange stated that the university does space inventory every year and a manual report is sent to the Ohio Board of Regents. This time we are asking people to take a closer look at space.

Dr. Goodell stated that she will then move forward with the nomination of three faculty from the Committee on Academic Space to serve on the University Space Planning Committee or University Space Planning Task Force.

VII. Report of the Student Government Association (Report No. 14, 2013-2014)

Student Government President Jon Fedor, stated that it is a pleasure to be at Faculty Senate addressing everyone. He noted he was sorry that he was not able to be at the September Senate meeting but he trusts that the SGA Vice President Allie Dumski did a fantastic job updating Senate on what was going on with the student representative body here on campus.

Mr. Fedor stated that he is an electrical engineering major here at Cleveland State and he has been involved in student government for the past couple of years. He noted that it is a really great thing for him to be involved. He extended his thanks to the Faculty Senate leadership for moving SGA up

access it. He noted that this happens already for some courses and there are entire colleges that he believes have this as a policy. But SGA would like to make that a policy across the board and it would go a long way in the interim of addressing this issue for students. He said he wanted Faculty Senators to think about this issue. SGA will discuss this issue.

SGA President Fedor talked about the Viking Traditions Book. He stated that this is primarily targeted towards students. Along with the Student Alumni Association, this Traditions Book is basically a part of SGA's efforts to increase pride in our campus

Dr. Kosteas stated that he would just mention briefly, that on a couple of occasions he has come to Senate and brought to Senate's att 587.76 nt

B. Proposed Admission Revisions – M.S. in Physics (Report No. 17, 2013-2014)

Dr. Marino stated that the M.S. in Physics program has requested to require the GRE of applicants and to use the GRE quantitative score in admission decisions. He noted that there is no actual cutoff involved in this proposal. They would simply be using that test score basically as one of the measures for evaluating applicants.

Senator Andrew Resnick commented that requiring a GRE test score puts us in line with other Physics Departments. Dr. Marino agreed.

Senator Robert Krebs commented, “Until Dr. Marino mentioned that, if the department has been doing this for years, do we need to have a statement?” Dr. Marino replied that they have not but everybody else has – we want to be like the other two.

There being no further discussion, Dr. Goodell stated that the Admissions and Standards Committee has proposed Admission Revisions to the M.S. in Physics and asked Senators to vote. The proposed Admission Revisions to the M.S. in Physics was approved unanimously by voice vote.

C. Holiday Scheduling for Future Academic Years (Report No. 18, 2013-2014)

Dr. Marino reported that it turns out that our holiday scheduling practice for years is illegal. Our standard practice has been to celebrate Columbus Day on the normally scheduled Monday and to use Veteran’s Day through a kind of slight of hand twice. He noted that we first of all move it usually to a Tuesday to balance out the one day cancellation for Columbus Day. Secondly, we double count it by making it a no classes holiday. We do cancel classes but it’s not a full holiday. Staff still reports and we use that holiday also to be the Friday after Thanksgiving. He noted that this is not the illegal part; the illegal part is that Veteran’s Day, under Ohio law, may never be moved; it must always be on November 11th because it’s the actual anniversary of an actual historical event. He stated that Columbus Day is a moveable holiday but we haven’t been moving it. We have been moving Veteran’s Day around and this is against the law but we are totally permitted to move Columbus Day around.

Dr. Marino stated that the Admissions and Standards Committee proposes that we continue with our ways but simply use Columbus Day to function as Veteran’s Day has in the past and to be a doubly moveable holiday. We will observe obedience to the law after next November and we will never move Veteran’s Day again. So Veteran’s Day from now on will be scheduled for November 11th and, if this makes any sense, we will move Columbus Day from year to year to balance out the one day, Wednesday-Friday, or Tuesday-Thursday course cancellations; no courses that day but have staff to report and then use Columbus Day as that magical undercount for a holiday that allows us to eat turkey sandwiches on the Friday after Thanksgiving.

Senator Norbert Delatte asked, “What happens when November 11th falls on a Saturday or a Sunday?” Dr. Marino replied that whatever the law states in the years before would apply

disagree” to “strongly agree”. UFAC has already made a few revisions based on the last Senate meeting – that one always represents the least and five the most.

Assessment of Instructor – the questions are:

- 1) The instructor was well prepared for class.
- 2) The instructor presented the course material clearly.
- 3) The instructor gave clear information about course expectations and assignments.
- 4) The instructor responded well to students’ comments and questions in class.
- 5) The instructor was available outside of class to help students during office hours or other appointments.
- 6) The instructor provided timely and useful feedback on student assignments and examinations.
- 7) The instructor made the course material interesting.

Dr. Karem added that UFAC didn’t find these to be controversial questions.

Assessment of Course – Dr. Karem noted that these do represent a kind of common core that is already out there.

- 8) The required course texts and materials were useful. (UFAC decided that they didn’t need to ask the question as to whether or not they were expensive because we already know the answer.)
- 9) The course assignments were useful in developing my knowledge/skills.
- 10) The pace and organization of the course worked well for me.
- 11) This course advanced my knowledge/skills.
- 12) This course fulfilled my expectations.

Dr. Karem noted then they end with Overall Evaluation of the Instructor and Overall Evaluation of this course and then Self-

they hate the subject. For instance, quantitative courses she predicts would never fulfill anybody's expectations.

Dr. Karem replied that he understands Professor Kaufman's point. One way that he would recommend the colleges can deal with this is through student self-assessment questions. He noted that what everyone is not seeing here are all of the questions that say, "What is your reason for taking the course? Is it because it is a general education requirement or a major requirement?" You need to put that data out there. He noted that it is important to know, based on what the student is taking the course for, if it is meeting that need. I

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such comparisons could be made extremely expeditiously. The Task Fo com

ultimately these are public documents because this is a State university. He noted that there have been questions about what sort of access should be given. Right now, candidates for promotion can ask at the departmental level, "Can I see what the scores look like?" Dr. Karem stated that sometimes department chairs must hand everything over and other times, they might get the spreadsheet; there is a lot of variation and he feels that this itself is a problem. He can report that there are trends in different universities across the nation that make that information more readily available on line in different venues and that is a discussion worth having as well. Wherever we go with our access of sharing policy, we need to begin by having an instrument that is sensible and data that is usefully collected. It may well be even in future discussions there needs to be a different way that the university handles this. Institutional Research is looking at so many kinds of data that's very different than this. He wonders if that is part of the challenge in getting data. If they are assembling a book of trends and evaluating these backwards statistics, maybe there needs to be a mechanism with their colleges to maintain some kind of credible approach. Dr. Karem stated that UFAC has not been asked by anybody to recommend an access policy, but when they get there, they will be

Report on the Budget (Report No. 20, 2013-2014)

Professor Andrew Resnick, chair of the Budget and Finance Committee, stated that the first meeting of the Planning and Budget Advisory Committee (PBAC) this year will be on October 24, 2014, next week, so he doesn't have any results to report to Senate at this time. He noted that some of the discussion they had about the Space Committee is relevant to how the finance committees operates. He stated that this is his second year on the committee – it is a very tight interface between the faculty and the administration. Thanks to his predecessors it is an extremely well functioning committee. It's not at all like the budget processes currently sucking all of the air out that we have been hearing about recently. He noted that we are all aware of the financial pressures that are facing higher education and he thinks our financial officers should really be recognized for their

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that this is a tobacco free campus,

other areas of the university.” She asked Provost Mageean if she had given any of that any thought and is that something we should plan for perhaps in future meetings.

President Berkman replied absolutely. He stated that all Dr. Goodell needs to do is to indicate which area she would like to hear a summary from, whether it be the administration or finance or budget or Institutional Research or whatever the area and the administration will tell the particular area that they have their designated ten minutes of life and then he will have them come to Senate to make their report and answer questions. President Berkman said that he thinks it is really a good way actually of disseminating more information; it’s actually information finding users rather than users looking for information.

XIV. New Business

Senate President Goodell asked if there was any new business. There being no new business, Senate President Goodell asked for a motion to adjourn. It was moved, seconded and the meeting adjourned at 4:55 P.M.

Stephen F. Duffy
Faculty Senate Secretary

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