

# Cleveland State University



## General Fee Advisory Committee Bylaws

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submission deadline is April 30 each year. In the event that April 30 falls on a day CSU is closed, the report is due the following business day.

- C. GFAC: General Fee Advisory Committee; a committee comprised of students, faculty, and administrators charged with making recommendations on General Fee issues to the Chief Student Affairs Officer. GFAC membership does not guarantee or imply General Fee funding receipt.
- D. GFAC Student Panel: Subcommittee comprised of all voting and non-voting student members of GFAC typically responsible for establishing and coordinating application/interview processes associated with General Fee Funding Procedures.
- E. GFU: General Fee Unit; a student group or Department that has a consistent level of base budget General Fee funding from the University; these are units identified by CSU as essential contributors to campus life.
  - a) FY2022 GFU Student groups include: Camps Activities Board (CAB), The Cauldron, The Gavel, Sport Club Council, Student Bar Association (SBA), Student Government Association (SGA), Viking Expeditions, The Indicator, WCSB, and Graduate & Professional Student Association (GPSA)

b) All GFUs are required to have an Advisor or Liaison assigned by the Center for Campus Engagement

Campus Activities Board	Samantha Broadus (Advisor)
The Cauldron	Dan Lenhart (Liaison)
The Gavel	Dan Lenhart (Liaison)
Sports Club Council	Maureen Sprengel (Liaison)
Student Bar Association	Maureen Sprengel (Liaison)
Student Government Association	Kimberly S. Springer (Advisor)
Viking Expeditions	Maureen Sprengel (Liaison)
The Vindicator	Dan Lenhart (Liaison)
WCSB	Dan Lenhart (Liaison)
GPSA	Maureen Sprengel (Liaison)

c) All student organization General Fee Units are encouraged, but not required, to have a representative attend GFAC meetings

- F. Base Budget Funding: Funding allocated to a General Fee Unit on an annual basis in conjunction with the University fiscal year (July 1 to June 30) dependent on student enrollment, as it is generated by general fees paid by enrolled students. Note: Base budget funding is subject to review and funding levels may change accordingly.
- G. Temporary Funding: Funding allocated to General Fee Units on a “one-time only” basis in support of special projects or material needs above and beyond that which is funded via base budget allocations.
- H. Non-GFU: CSU Student Organization Departments and other CSU affiliated entities that do not have General Fee Unit status
- I. Special Project Funding: General Fee funding allocated on a “one-time only” basis in support of special projects implemented by Non-GFUs.

ARTICLE II MEMBERSHIP

- A. General Fee Advisory Committee membership shall consist of:
  - a) One (1) student representative from the following groups: Campus Activities Board (CAB), Sport Club Council, Student Bar Association (SBA), Student Government Association (SGA), Viking Expeditions, Graduate & Professional Student Association (GPSA) and student representatives from the following areas: diversity/multicultural, wellness/welfare, athletics, student media

d)









- iv) Are held on campus, where all students can participate;
  - v) Are designed for, open to, and serve the greatest number of students (~~100~~)=A cost benefit per student analysis may be conducted by GFAÇ
  - vi) Have a demonstrated record of using previous allocations in accordance with the intent of GFAÇ
  - vii) Have made a good faith effort to collaborate with other entities for resources;
  - viii) Contribute to the educational experience beyond the academic curriculum;
  - ix) Are developed primarily at the request of students;
  - x) Involve students in deciding how student fee money is spent;
  - xi) Promote CSU Pride and traditions.
- b) Lesser priority consideration will be given to programs, activities, or services that:
- i) Are intended primarily to fulfill course, department, and/or degree requirements;
  - ii) Are directly related to job seeking and not applicable to all students, such as job fairs, interviews/auditions, and the like;
  - iii) Are for club members only;
  - iv) Are startup groups that are only in their first year of existence;
  - v)



- vii) Gavel– Shall produce three (3) publications per semester.
- viii) WCSB Shall broadcast programming throughout the year at a weekly average of 90% during any given time period.
- ix) Vindicator– Shall produce three (3) publications per semester.
- x) Graduate & Professional Student Association (GPSA) shall:
  - (1) Host a minimum of one general meeting every month during fall and spring semester.
  - (2) Shall put on a minimum of one academic/professional event and one social event per semester.

#### C. GFAC Member Organization Metrics

- a) Select one (1) representative to attend each GFAC meeting.
  - i) A proxy may be used once each semester. Notification of proxy attendance must be communicated via email 48 hours before the meeting via email to the Chairperson. Utilizing a proxy more than once each semester may result in removal from GFAC.
  - ii) Failure to be represented at more than two

B. Open Meetings

- a) It shall be general policy of GFAC to keep all meetings open to the press and public.
- b) GFAC membership may vote to move to Executive Session with accordance with the State of Ohio Sunshine Laws.

ARTICLE XI: POLICY ON STIPENDS GENERAL FEE ORGANIZATIONS

A. Definition, Process and Recipient Expectations

- a) Awards to designated GFU officers for leadership responsibilities are referred to as Student Leader Stipends. These stipends shall be considered as awards in recognition of services rendered to specific organizations and the University community.
  - i) SLS awards processed in the form of scholarships are issued in the form of an account credit. Other aid awards may be impacted by these scholarships. Federal regulations prohibit awarding a total aid package in excess of the established Cost of Attendance.
    - (1) With approval from the Chief Student Affairs Officer or designee, students may accept a position that typically receives an SLS award as a volunteer if they have financial standing that precludes them accepting the SLS award.
- b) Student Leader Stipends for GFU leadership positions are set by the Chief Student Affairs Officer in consultation with GFAC
- c) GFUs wishing to establish a Student Leader Stipend position must present a University approved constitution establishing said position, including a position description to the Chief Student Affairs Officer and GFAC
  - i) Student Leader Stipend position requests must be submitted via email to the Chairperson a minimum of two weeks prior to GFAC meeting
- d) GFUs wishing to establish a temporary (one year only) Student Leader Scholarship position must submit a position description to the Chief Student Affairs Officer and GFAC. Temporary positions may be renewed for a maximum of one year at the discretion of



- q) Student Leader Stipend Levels and Positions: SLS positions shall typically offer awards of \$1,000, \$2,000 or \$4,000 for both fall and spring semesters. At the discretion of the Chief Student Affairs Officer, select awards may be spread over two semesters. Select positions may also carry the possibility of hourly summer compensation to be processed through OSU student employment system.

Stipend Amount	Expected Weekly Hours
\$1,000	5
\$2,000	10
\$3,000	15
\$4,000	20

B. Student Leadership Stipend Eligibility

- a) Positions of student leadership must not interfere with academic progress toward a degree.
- b) Undergraduate students must be enrolled for and earn a minimum of twelve (12) credit hours in each of the fall and spring terms.
- c) Graduate and Law students must be full time students in their programs and in good standing. Graduate students registered for three credits are eligible to receive a stipend provided by their GFU.
- d) Students who withdraw or are cancelled from any or all courses resulting in taking their course load below the required credit hour minimum must report this information to their Student TJ 0 -1.e-21198-1.

