



SEXUAL VIOLENCE RESPONSE TEAM PROCEDURES

1. Introduction

1.1. These procedures are general guidance to be followed by the Sexual Violence Response Team (SVRT) in response to reports of sexual violence against a student or employee on University property, off-campus during a University activity, or off-campus outside of a University activity when the conduct has continuing adverse effects on or creates a hostile environment for students, employees, visitors or other individuals who participated, are participating or will participate in a University activity. Sexual violence includes sexual assault, sexual exploitation, stalking, domestic violence and dating violence as those defined in the University's policies. The purpose of these Procedures is to ensure appropriate steps are taken to respond to reports of sexual violence, with a goal to:

- Ensure the physical safety of the reported victim;
- Provide the reported victim information regarding his or her reporting options, including the options to report to law enforcement or file a complaint with the Office for Institutional Equity (OIE);
- Provide the reported victim information regarding available University and community resources, including confidential reporting options;
- Ensure that information is appropriately gathered and shared among University personnel with a need to know; and

and report incidents of sexual violence.

1.2. These Procedures do not address the issuance of emergency or timely warnings, or reporting of crimes of sexual violence under the *Clery Act*. The Police Department takes the lead in those matters in accordance with its procedures.

2. Framework

2.1. These Procedures

Team members will share all available information regarding the incident, except for information received by confidential resources, or when sharing of the information could jeopardize a law enforcement investigation.

OIE will provide information regarding interim measures that have already been taken, if any, and discuss appropriate (O)-4(I)-4 scuss

5. Release of Information

- 5.1. No member of the SVRT may release information about an incident except on a need to know basis, or as part of a University or law enforcement investigation, in accordance with an incident communication plan, or with the permission of the Office of General Counsel.
- 5.2. All media inquiries shall be forwarded to University Marketing.
- 5.3. All public records requests will be forwarded to the Office of General Counsel.