

Letters will include the following information: enrollment dates, full, half or less-than half time status, number of credit hours registered for the semester. If you require prior semester enrollment information, degrees earned, date of graduation or GPA, you must order an Official Academic Transcript, either online at www.csuohio.edu/registrar or in person at Campus411 All-in-1 (BH 116).

Please complete all fields. Letters may be picked up, mailed, or faxed. Please indicate your preference below. Requests may take up to TWO working days to process. If you choose to pick up your letter, please bring a photo I.D. with you and visit Campus411 All-in-1 in BH 116.

Name: _____ Date: _____

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